



PROPERTY

At Saint Paul Episcopal Church we are committed to the good and proper use of our facilities. The Property Committee will coordinate with the Vestry and other committees to ensure we are using our building areas for maximum efficiency.

- Reorganize the Property Committee punch list into 4 categories and prioritize within each category
 - Preventative maintenance
 - Assign to Sexton or property committee member
 - Responsibility: Property Committee
 - Timeframe: June 2013
 - Items which can be performed by a committee member or parishioner through available talents
 - Responsibility: Property Committee
 - Timeframe: December 2013 (after Time and Talent survey results have been compiled)
 - Items beyond the capabilities of committee members or parishioners
 - Roof repairs, mortar repairs, HVAC etc.
 - Look into sponsorships with Leland Slate, Lowe's/Home Depot, Stevens Tech or other trade organizations
 - Explore grant possibilities
 - Responsibility: Property Committee
 - Timeframe: Spring 2014
 - "Wish List" items
 - Elevator, HVAC, other improvements, etc.
 - Prioritized for improvement to basement and second floor areas
 - Consider partnerships with local agencies, day care centers, Head Start, performing arts, etc.
 - Explore grant possibilities
 - Responsibility: Property Committee
 - Timeframe: 2015 / 2017
- Incorporate the Garden Club into the Property Committee

- Allows for larger scale planned work days and additional volunteers
- Responsibility: Property Committee
- Timeframe: Spring 2013

- Future needs/demands of the Property Committee will be generated through updates to the punch list from issues which arise and projects created from requests received from other committee endeavors
 - Responsibility: Property Committee
 - Timeframe: Review at least quarterly

- For consideration of the Vestry/Rector
 - Discussion: uses for the basement/second floor areas of the church that are acceptable and/or doable in conformance with our St. Paul's Mission and Ministry Plan.
 - Responsibility: Property Committee, Rector, and Vestry
 - Timeframe: 2015 / 2017